

# Sizing, Order Forms & Information

## Women's Sizing Chart

### MEASURING INSTRUCTIONS:

Please measure carefully, dresses are cut from patterns and not individually. Accurate measurements help avoid the hassle of exchanges. To ensure accurate measurements, **DO NOT** measure yourself. Please include height and weight when filling out your measurement chart to insure proper fit.

### TAPE PLACEMENT FOR EACH MEASUREMENT:

Specific measurements are only needed for Made-To-Measure garments and selected styles.

**Neck:** Measure the circumference of the center of the neck.

**Neck-To-Waist:** Start at the bone at the base of the neck that protrudes when you tilt the head forward, and measure straight down the back to the natural waist (at the navel).

**Sleeve:** The arm should be straight, but relaxed, at the side of the body. Start at the shoulder-arm joint, and continue down the outside of the arm to 1" below the wrist bone.

**Bust:** Measure the circumference of the fullest part of the bust.

**Midsection:** Measure the circumference of the rib cage at the top of the diaphragm, just below the bust.

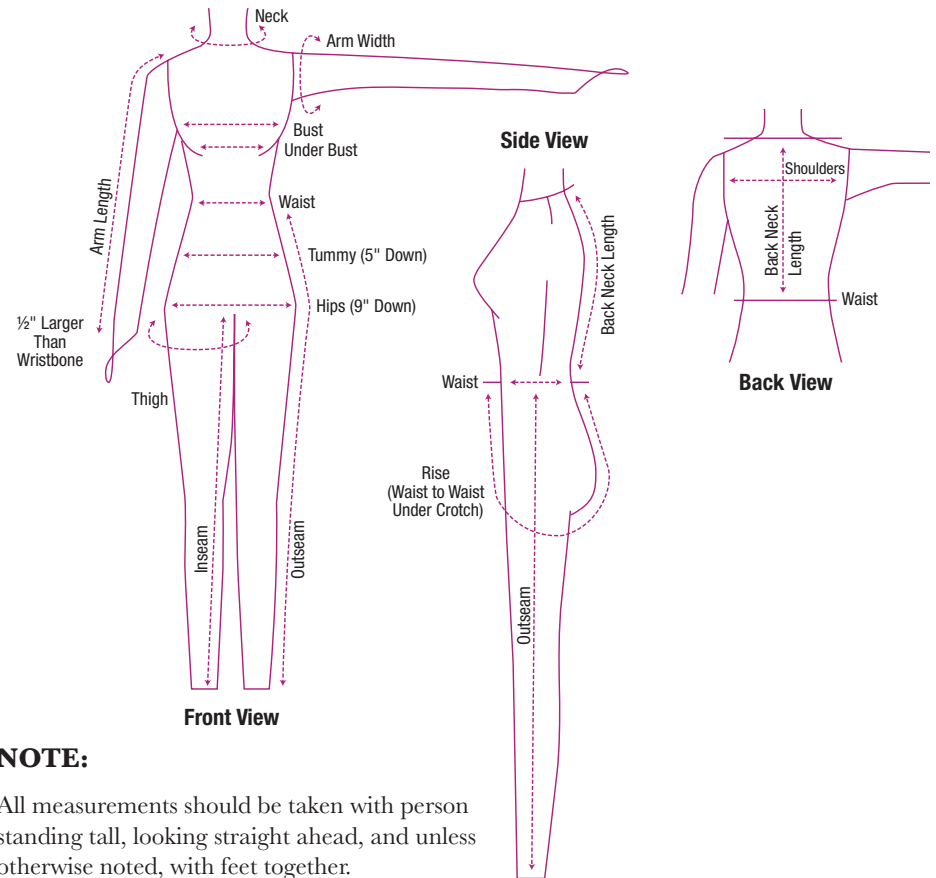
**Waist:** Measure the circumference of their natural waist (at the navel). *NOT where they wear their pants and skirts today!*

**Hip:** Measure the circumference at the widest point of the hips, across the fullest part of the buttocks.

**Outseam:** Standing barefoot with feet shoulder width apart, measure on the outside of the leg, the distance from the waist to the floor.

### HOW TO FILL OUT SIZING INFORMATION ON PAGE 72:

EXAMPLE		Dresses	Skirts	Tops/Blouse	Pants
Style #		B9-371R	B9-550R	B9-243R	B9-57R
Last Name	First Name	Height	Bust	Waist	Hips
1. Doe	Jennifer	5'6"	36	29	38



### NOTE:

All measurements should be taken with person standing tall, looking straight ahead, and unless otherwise noted, with feet together.

# Women's Sizing Chart *(continued)*

## CHART 1

Ladies' Dresses, Velcro Closure Skirts, Blouses, Tee Tops, Ladies' Designer Vests

Sizes	2	4	6	8	10	12	14	16	18	20	22	24	26	28
Bust	33	34	35	36	37	38.5	40	41.5	42.5	43.5	45.5	47.5	49.5	51.5
Waist	25	26	27	28	29	30.5	32	33.5	34.5	35.5	37.5	39.5	41.5	43.5
Hips	34.5	35.5	36.5	37.5	38.5	40	41.5	43	44	45	47	49	51	53

## CHART 2

Ladies' Elastic Waist Circle Skirts, Palazzo Pants & Dance Wear

Sizes	XS	S	M	L	XL	XXL	3XL	4XL	5XL
Waist	25	27	29.5	32	34.5	37.5	39.5	42.5	44.5
Hips	35	37	39.5	42	44.5	47.5	49.5	52.5	54.5

## CHART 3

Ladies' Tuxedo Pants (Hemmed)

Sizes	4	6	8	10	12	14	16	18	20
Waist	26.5	27.5	28.5	29.5	31	32.5	34	36	38

## CHART 4

Ladies' Tuxedo Shirts

Sizes	2	4	6	8	10	12	14	16	18	20	22	24	26	28
Bust	32	33	34	36	37	39	40	42	43	45	46	48	49	51

## CHART 5

Children's Dress Size Chart

Sizes	7	8	10	12	14	16	18
Bust	26	27	28.5	30	32	34	34
Waist	23	23.5	24.5	25.5	26.5	27.5	29
Hips	27	28	30	32	34	36	36

## HELPFUL SIZING HINTS:

1. We recommend designating one person to be responsible for the sizing process.
2. Choose the sizing garment that fits most comfortably. We recommend trying several sizes to determine the best fit.
  - a. Be sure to wear appropriate undergarments. Trying on sizing garments over street clothing WILL change the fit of the finished garment dramatically.
  - b. Sizing garment should not fit too tightly. You should be able to raise and lower your arms comfortably.
  - c. For bodies that are difficult to fit, please contact your account manager. Additional fitting instructions may be available.
  - d. Our sizes may NOT coincide with standard retail sizes.
3. Please measure hem lengths for all dress styles from the underarm seam of the sizing garment and natural waist. Measure from the natural waist for separate skirts.
4. Refer to Women's Measurement Instructions if an individual is outside of our size range. Refer to sizing charts for styles that do not require sizing garments.
5. Submit your sizing information on our sizing sheets provided. A signed order form must accompany your complete sizing information BEFORE your order will be processed.
6. If you have any questions at any time during the sizing process, please call your account manager. Since custom-made garments are non-returnable, the sizing process is critical. We are happy to assist you in any way!

\* Sizes 18-28: Dresses, add \$7.50; Extra Length: add \$7.50; Special Sizes: hand-cut, add \$75.00

# Men's Sizing Chart

## MEASURING INSTRUCTIONS:

Please measure carefully. Accurate measurements help avoid the hassle of exchanges. To ensure accurate measurements, **DO NOT** measure yourself. Pants come unhemmed for tailoring to individual needs. Please include height and weight when filling out your measurement chart to insure proper fit.

## TAPE PLACEMENT FOR EACH MEASUREMENT:

**Chest:** Measure around the fullest part of chest or bust.

**Waist:** Measure around the natural waistline.

**Neck:** Measure around neck and add 1/2 inch.

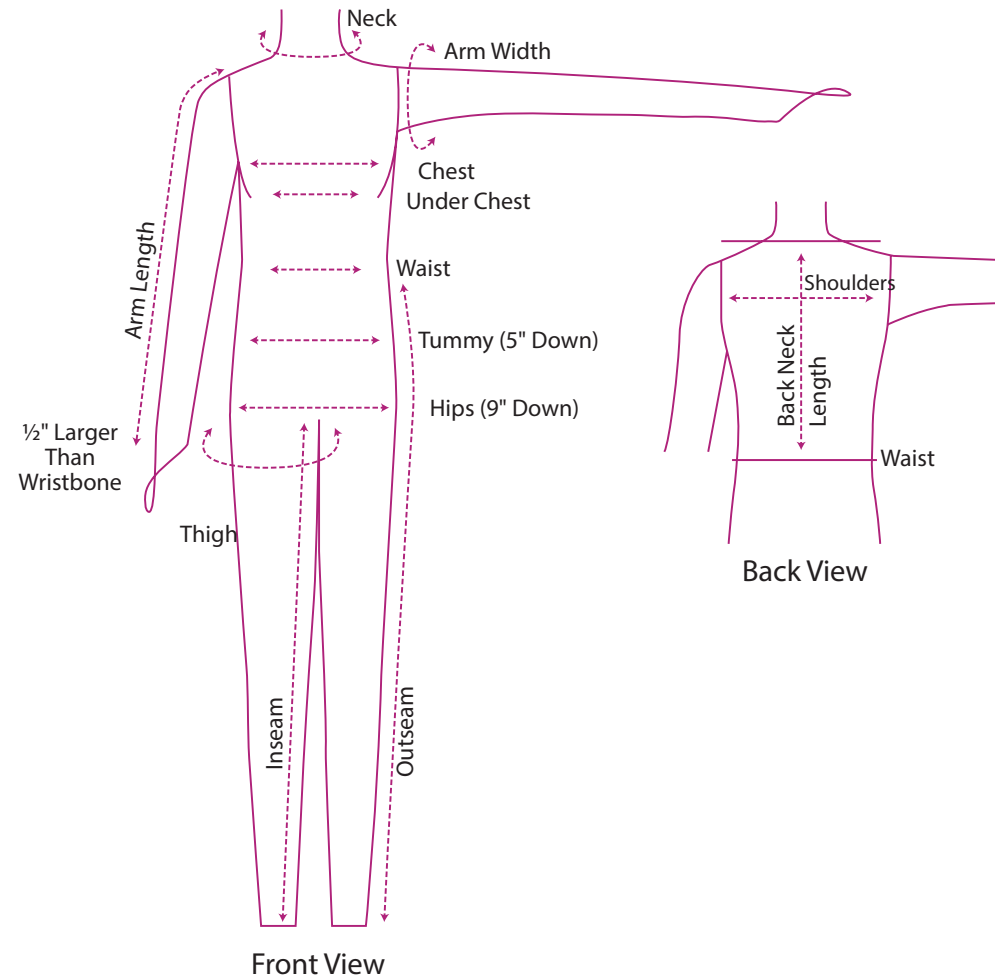
**Sleeve:** Bend elbow. Measure from center of back of neck, across the shoulder, around the point of the elbow to the wrist bone.

**Hips:** Measure around fullest part of hips.

**Outseam:** Measure from crotch down the inside of pant leg to the desired length and add 10 inches or measure from waist to desired length.

**Hat:** Measure around the head starting at middle of the forehead. Keep tape straight around the head.

**Height:** Measure from the top of the head to the floor with shoes on.  
*Men 5' 11" and taller may require extra length.*



## HOW TO FILL OUT SIZING INFORMATION ON PAGE 73:

EXAMPLE		Suit/Tux Coat	Shirt		Pant		Vest	
	Style #	B9-MTPR	Wing Collar				B9-DV900R	
Last Name	First Name	Length Reg-Long	Height	Weight	Chest	Neck	Sleeve	Waist
1. Doe	John	L	6'1"	200	47	16	35	37

# Men's Sizing Chart *(continued)*

CHART 1																	
Tuxedos Coats & Vests																	
Short (5'3"-5'7")	34	35	36	37	38	39	40	42	44	46							
Regular (5'7"-5'11")	34	35	36	37	38	39	40	42	44	46	48	50	52	54	56	58	60
Long (5'11"-6'3")			36	37	38	39	40	42	44	46	48	50	52	54	56	58	
X-Long (6'3"-6'5½")							40	42	44	46	48	50					

\* Tuxedo Sizes 48" and above add \$7.50. Eton & Vest available in regular and long length only; 48" and above add \$7.50. Children's sizes also available.

CHART 2												
Men's Adjustable Tuxedo Pants												
Sizes	26	28	31	34	37	40	43	46	49	52	55	58
Regular	•	•	•	•	•	•	•	•	•	•	•	•
Long	•	•	•	•	•	•	•	•	•	•	•	•

\* Tuxedo Pants Sizes 49" and above add \$7.50. Children's sizes also available.

CHART 3									
Men's Tuxedo Shirts									
Sizes	XS	S	M	L	XL	XXL	3XL	4XL	5XL
Neck	13	14	15	16	17	18	20	22	24
Sleeve	13.5	14.5	15.5	16.5	17.5				
1 (30-31")	•	•	•	•					
3 (32-33")	•	•	•	•	•	•	•	•	•
5 (34-35")		•	•	•	•	•	•	•	•
7 (36-37")		•	•	•	•	•	•	•	•
9 (38-39")			•	•	•	•	•	•	•

\* Boy's Sizes: XS, S, M, L in stock and available. Tuxedo Shirts Sizes 4XL and above add \$7.50.

CHART 4				
Boy's Shirts				
Sizes	BXS	BS	BM	BL
Neck Fit	10-10.5	11-11.5	12-12.5	13-13.5
Sleeve Length	19.5	23.5	27.5	31.5

### HELPFUL SIZING HINTS:

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  - b. Sizing garment should not fit too tightly. You should be able to raise and lower your arms comfortably.
  - c. For bodies that are difficult to fit, please contact your account manager. Additional fitting instructions may be available.
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4. Refer to Men's Measurement Instructions if an individual is outside of our size range. Refer to sizing charts for styles that do not require sizing garments.
5. Submit your sizing information on our sizing sheets provided. A signed order form must accompany your complete sizing information BEFORE your order will be processed.
6. If you have any questions at any time during the sizing process, please call your account manager. Since custom-made garments are non-returnable, the sizing process is critical. We are happy to assist you in any way!



# Women's Sizing Information

Name of School/Organization \_\_\_\_\_

*Please print or type.*

		Dresses	Skirts	Tops/Blouse	Pants
Style #					
Last Name	First Name	Height	Bust	Waist	Hips
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					



# Men's Sizing Information

\_\_\_\_\_  
 Name of School/Organization

*Please print or type.*

		Suit/Tux Coat	Shirt		Pant		Vest	
Style #								
Last Name	First Name	Length Reg-Long	Height	Weight	Chest	Neck	Sleeve	Waist
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								